

Annual General Meeting 2018

Tonight's timetable

17:30 **Doors open, Drinks**

18:00 **AGM**

18:30 **A year in the life of LASSN**

19:15 **Food, table conversations**

20:30 **Close**

Annual General Meeting Agenda

- 18:00 Welcome & Apologies**
- 18:05 Minutes of 2017 AGM**
- 18:10 Presentation of Trustees Report**
- 18:15 Presentation of Accounts**
- 18:20 Appointment of Independent Auditor**
- 18:25 Any Other Business**
- 18:30 End of AGM**

Welcome and apologies

Minutes from 2017 AGM

Item 3 – Draft Minutes – LASSN ANNUAL GENERAL MEETING

18:00 – 18:45, Friday 29th September 2017

All Hallows Church, Hyde Park, Leeds

1. **Welcome & Apologies for absence** – Pippa Brook, Ruth Devaney (PAFRAS), Brian Flynn, Steven Keevash, David Randolph-Horn, Nicola Swan
2. **Minutes of AGM held 30th September 2016** – Agreed, no matters arising.
3. **Presentation of Trustees Report** – Janice Gwilliam, *Chair*

Janice Gwilliam thanked everyone for coming. She then thanked all the volunteers, LASSN existed because of the volunteers, she then thanked the volunteer managers, who were needed in order that the volunteers could be supported in all they did. Janice also thanked the Finance and Admin Officer and the Director, who were also necessary to support the other staff, raise money and ensure that the organisation ran legally and efficiently.

Janice then thanked the outgoing Trustees for all their work and support for LASSN, presents and cards were given to the outgoing Trustees

4. **Presentation of Accounts** – Andrew Crossley, *Finance & Admin Officer*

Good evening everybody. My name is Andrew and I'm the Finance Worker for LASSN. Regrettably LASSN is without a Treasurer at the moment although, thankfully, as you will see from the Trustee Election papers handed out earlier that we have at least two good candidates for the role. Anyway, in the absence of a Treasurer it falls to me to present LASSN's accounts to you for the financial year 2016-17. Copies of our Annual Report & Accounts are available on the table at the back and I can see many people with copies of the more colourful Annual Review. Pages 9 & 10 of the accounts, or page 8 of the Annual Review give a financial summary and overview.

There can be no doubt that it continues to be a tough and highly competitive funding environment in which nothing can be taken for granted. LASSN has worked hard in recent years to avoid the twin dangers of funding gaps and low reserves - when both strike together, it can be fatal- and our financial planning is geared to ensure this does not happen again.

LASSN receives no regular Government funding and is entirely reliant on charitable Grants - 79% of our income this year - and on the huge generosity shown in donations from our loyal supporters (21%). You'll see on p8, a list of our major benefactors.

LASSN's income increased to £162k last year – largely due to the start of the new English at Home funding from Lottery, which means Eahj is now nearly fully funded for five years with two members of staff. Continued grants from our other benefactors, together with our donor base has allowed our other projects and core work to continue unabated.

Our expenses have risen in line with our increased activity, and as we continue to make progress towards our goal of full-cost recovery, more of our core expenses are now covered by restricted grant income. We are still some way from fully achieving this goal, and obtaining grant funding for core activities continues to be extremely difficult so the generosity of our donors and other funders is extremely important.

Nevertheless, we have seen a good increase in our level of unrestricted reserves (up by 11k on last year), meaning that we are now meeting our Policy of having at least 3 months running costs available. We have also been able to make a provision of £7000 towards covering our historic pension scheme liabilities.

Although, as I've said, taking anything for granted is not a luxury LASSN will ever have and significant funding challenges lie ahead, I am pleased to say that we are in a stronger financial position than that of a year ago. At this halfway point in the new financial year, the indications are for another strong year, and that strength is giving us breathing space to plan better for the challenges that lie ahead.

5. **Appointment of Independent Examiner** - It was agreed unanimously that West Yorkshire Accounting Service would continue in this role.
6. **Trustee Elections** – David Cundall, Trustee

David Cundall outlined the current situation and explained the voting process for new trustee candidates – brief candidate statements formed part of the AGM Agenda pack given to all voting members on arrival at the AGM.

Outgoing Trustees

- Andy Eyre is standing down having served for 2 terms of 3 years
- David Cundall is standing down having served for 2 terms of 3 years.
- Erika Trueman is standing down having served for 3 years.
- Paul Broughton stood down after 6 months in February 2017
- Ruchi Gulati is standing down having served for 1 year
- Shadia Hameed is standing down having served for 2 years

Current Trustees

- Bill Urry – elected September 2016
- Dee Marshall – co-opted January 2017
- Janice Gwilliam (Chair) – elected October 2014
- Katherine Wyatt (Deputy Chair) – elected October 2014

Trustees are at the end of a 3 year term of office who are willing to continue:

- Janice Gwilliam (Chair)
- Katherine Wyatt (Deputy Chair)

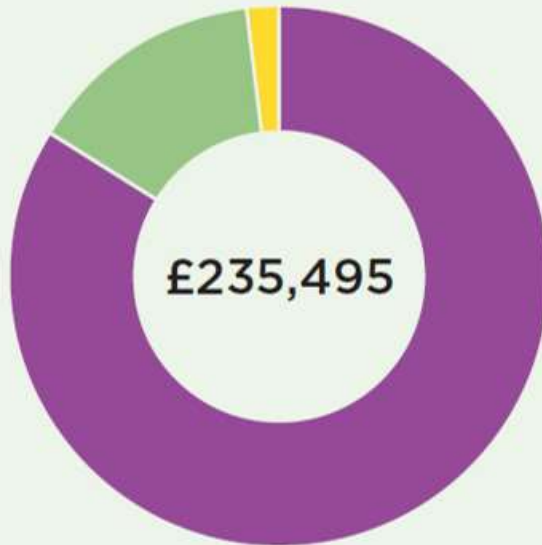
Trustees report

Janice Gwilliam



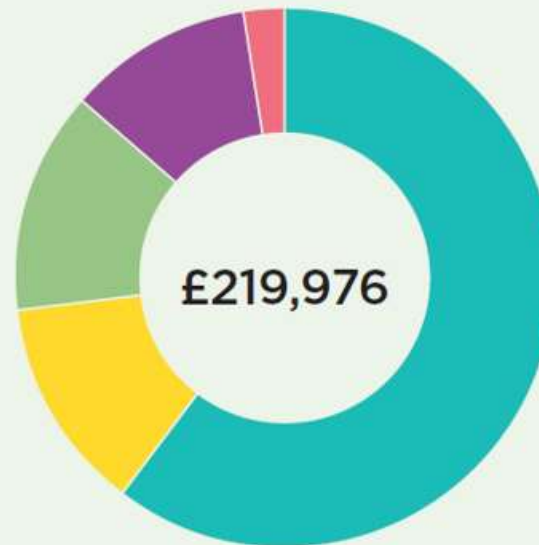
Presentation of accounts

Income



- Grants 83.9%
- Donations 14.4%
- Other/3rd party 1.7%

Expenditure



- Project Staff Costs 60.3%
- Volunteer/Client Costs 12.8%
- Management/Admin 13.4%
- Office/Overheads 11%
- Governance/Professional Fees 2.5%

Appointment of independent auditor



Any Other Business?

A year in the life of LASSN

(in 12 minutes, or less)

November 17



December 17



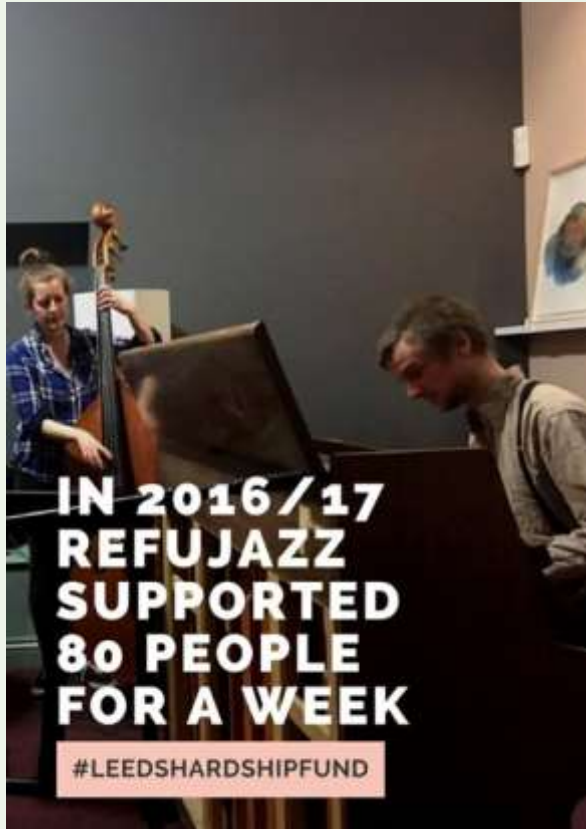
January 18



PARLIAMENTLIVE.TV
Parliamentlive.tv
House of Commons



February 18



Want to know how you can volunteer with refugees & asylum seekers in Leeds?

Come to the City of Sanctuary Volunteer Information Session and find out

- the different ways you can volunteer with refugee and asylum organisations in Leeds
- how you can make best use of your skills and experience

Email Tina at hello@leeds.cityofsanctuary.org to reserve a place, or if you have any questions



March 18



The screenshot shows the BBC Radio Leeds website home page. The top left features the BBC logo and the text "RADIO LEEDS". The main visual is a word cloud of local place names in various colors and orientations, including HUDDERSFIELD, LEEDS, BRIGHOUSE, MORLEY, NORMANTON, BRIDGEMAN, WAKEFIELD, HALIFAX, RADFORD, HERSTON, WAKEFIELD, and many others. Below the word cloud is a small "About This Website" button. At the bottom, there is a navigation bar with the text "BBC.CO.UK", "BBC - Radio Leeds - Home", and "BBC Radio Leeds, the home of Liz Green Live at Breakfast. News, sport,..."



The screenshot shows a BBC Radio 4 fundraising program page. The top half features the BBC logo in white on a black background, with a reflection effect below it. Below the logo is a small "i" icon. The text below the logo reads "BBC.CO.UK", "Fundraising, Series 1, The Charity Business - BBC Radio 4", and "What do we think about when we think about charities? Is the reality...".

April 18



May 18



#musicwithoutborders
A party for asylum seekers, refugees, their friends & allies



Friday 11th May: 18:00- 23:00
Open Source Arts, Airs Place 508, 143 Kirkstall Rd, Leeds LS1 3B

Live Music - YouTube Disco - Dancing
Food - Children welcome - Free



Out and about:
helping older asylum seekers
to use buses in Leeds
(and beyond)

LASSN
Leeds Asylum Seekers
Support Network



June 18



July 18



Leeds Asylum Seekers'
Support Network

LASSN

August 18



September 18



26
learners
start
College

Leeds Volunteering Fair for Asylum Seekers & Refugees

DATE: Monday 18 September
TIME: 10am - 2pm
VENUE: City Hall, Catherine Street, Leeds, LS1 1UR

FRIENDLY
FREE LUNCH

Find out about volunteering in Leeds e.g. gardening, cooking, agriculture, safe work, customer services, befriending, welcoming, DIY, awareness raising, childcare, ability work



Leeds City Council
LASSN
Voluntary Action Leeds
City of Sanctuary

What is Gembel?



ገጥብል
"Youth"
"Firecracker"

The ways we make a difference

Befriending

Maryam
Khesrawi



Connecting Oppportunities

**Fidelis Chebe
&
Janet Poveda**



English at Home

David Skivington

Tina Brocklebank



LASSN

Leeds Asylum Seekers'
Support Network

an introduction to
Teaching English at Home

Leeds Asylum Seekers'
Support Network

LASSN

Grace Hosting

Jo Carter

GRACE
HOSTING

Information & Awareness

Jon Beech



Volunteering at LASSN



Please look at our updated websites

lassn.org.uk – especially the new ESOL resources

transitionguide.org.uk – a guide for new refugees

migrationpartnership.org.uk – news and updates about asylum, refugee and migration in Leeds

Helpinleeds.com – a yellow pages of all the orgs helping asylum seekers and refugees in Leeds